

**Poison Information Specialist**  
New York City Department of Health & Mental Hygiene  
Environmental Health Administration

**Job Summary:**

The New York City Poison Control Center (the Center) is a critical resource for the medical community and the public, and coordinates the Department's 24/7 response. It provides emergency toxicology advice and information to hospitals, households, and individual physicians. The Center also monitors poisoning incidence citywide and conducts community education to prevent poisonings. The Center is staffed 24 hours a day, 365 days a year by registered pharmacists, registered nurses, and physician's assistants; it receives more than 70,000 calls annually.

As a Poison Information Specialist, you will

- Provide emergency medical information to both the public and health care providers regarding calls about potential exposures, and poison or drug information inquiries.
- Be expected to obtain a complete and thorough history from each caller and then make the appropriate decisions and treatment recommendations.
- Triage all home calls and refer patients to health care facilities as necessary.
- Maintain complete and accurate records of all calls to provide a medical record and statistics for data collection.

You will receive job training required to become a Certified Specialist in Poison Information. Initial training is approximately 3 months and all work is supervised. Opportunities are provided for accredited continuing education.

**Preferred Skills:**

Extensive knowledge of pharmacology and clear communication skills. Second language skills are desired, but not required. During the training period, you will be required to work all shifts including both days and evenings. Following the training period, you may be required to cover all shifts (day, evening, and overnight).

**Experience Required:**

Must possess one of the following valid New York State licenses or certification:

Registered Pharmacist  
Registered Professional Nurse  
Registered Physician's Assistant  
Certified Nurse Practitioner

The licenses and/or certification listed above must be maintained for the duration of employment.

THIS AMENDS POSTING, NEW YORK CITY RESIDENCY HAS BEEN WAIVED FOR POISON INFORMATION SPECIALIST.

Position# 381004;381013

Post Date: 3/31/2008  
Post Until Filled

At the New York City Department of Health and Mental Hygiene, we strive to protect and promote the health of every New Yorker. We are one of the world's largest public health agencies, with an

annual budget of \$1.6 billion and more than 6,000 employees. We take our mission seriously, and that's why we consistently attract staff who are highly qualified and exceptionally motivated. When you work here, you work with a wonderful, dedicated group of people from all five boroughs and across the world.

New York City is the greatest city in the world, and one of the healthiest, thanks in part to the Department of Health and Mental Hygiene (DOHMH). The DOHMH's great work could not be achieved, however, without its stellar employees who represent the diversity New York City is famous for. The DOHMH actively seeks a diverse workforce because we value the unique characteristics each individual brings.

The New York City Department of Health and Mental Hygiene is an equal opportunity employer that welcomes all people regardless of color, race, religion, national origin, political affiliation, marital status, disability, age, sex, or sexual orientation.

To apply visit [www.nychealthcareers.com](http://www.nychealthcareers.com) ; jvn search: 122062